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A-NZ Peppol All Stakeholders Working Group

Meeting Summary 7 April 2022

Agenda Item	Summary	Presenter
1	**Welcome A-NZ Peppol community** Co-Chair Matt Lewis welcomed everyone to the meeting and performed an acknowledgement of Traditional Owners. Opening remarks from Mark Stockwell thanking everyone for attending. Reminded attendees about the purpose of the working group - it is advisory and consultative in nature and not a decision-making body.	Matt Lewis (Co-Chair) Mark Stockwell (Co-Chair) Mark Wierzbicki (Co-Chair)
2	**Update from the Consistent Data Mapping Focus Groups** The Consistent Data Mapping Focus Group has met fortnightly since February to discuss the most appropriate places to map data on a Peppol invoice. The group is identifying a hierarchy of where common data requirements should be mapped (according to semantic meaning) and alternative fields when the preferred option is not available in C1 software. Matt provided the example of freight charges on an invoice that the focus group has worked through. The key takeaway so far is that one solution does not always work for all providers and businesses. C4 (buyers) should be flexible to receive all options. We need to consider capabilities for both sides of trading.	Matt Lewis
3	**New Issues Raised** A number of questions and considerations around attachments were raised at the Consistent Data Mapping Focus Group. While it is closely related to mapping, there are other	Joshua Eckersley (ATO)

	issues, such as file size and file name, and how to differentiate the PDF version of an invoice from attachments that have supporting information, that demonstrate why this topic needs to be covered separately. DSPANZ and the Peppol Authorities will initially work together to gain a better understanding of the topic including how attachments are currently being used and the questions that have been raised so far. There will be an EOI for an attachments focus group that will meet on a short term basis to verify the findings and recommendations from DSPANZ, MBIE and the ATO. The focus group will then report back to this working group at the next meeting. A number of participants expressed interest during the meeting which has been noted.	
4	**Planning for Other Focus Groups** Access point migration and exit will be the next focus group that is kicked off. Recognised that requirements cannot be imposed on all providers and that there may be existing OpenPeppol processes in place. This focus group will concentrate on the business concerns raised in various A-NZ forums. The EOI for the attachments focus group and a reminder for the other focus groups will be sent out. It was noted that Invoice Response was included on the forward work plan at the OpenPeppol General Assembly. It is expected that OpenPeppol will start work on this later in the year.	Joshua Eckersley (ATO)
5	**Other business** Hilary Appleton (ATO) mentioned that there are a number of businesses registered to receive invoices but not credit notes. These are two separate capabilities that are recorded on an end user's SMP. Asked participants to check with their Service Provider and specifically ask	All

to register for credit notes. Mark Wierzbicki and Mark Stockwell provided final comments thanking everyone for attending. Both MBIE and ATO support this initiative being driven and led by the industry. Encouraged participants to put forward any items outside of these meetings. Once this working group covers the initial priorities, we can move on to other topics that may be raised. Matt thanked everyone for their attendance and closed the meeting.	