

A-NZ Peppol Stakeholder Working Group - Access Point Migration & Exit Focus Group

Meeting Summary - 8 September 2022

Item #	Outcomes
1	<p>Introduction Maggie Leese welcomed everyone to the group and acknowledged Traditional Owners in Australia and NZ.</p>
2	<p>Review final set of draft principles Andrew Stein ran through the draft principles and confirmed they will form the basis of the guidance document that is being drafted. The document is expected to go through further revisions and will be taken to the All Stakeholders Working Group (ASWG) before a final version is published. Andrew will consider presenting this focus group's work at a future Peppol global Service Providers community meeting.</p> <p>The group provided feedback on the wording of the principles and gave their input on the supporting information that should be included alongside each principle. Particular focus was on the flow of the principles, to match the steps/process of switching. Group also focused on use of language i.e. 'must vs. should' for each principle, noting the document is guidance only and not enforceable. The draft document will include more detail to support each principle, and will be issued to the group for further feedback.</p> <p>Joshua Eckersley and Chao Wang noted within the guidance document there will be some questions and considerations for end users to utilise when looking to switch or choosing a Service Provider.</p> <p>The group accepted the set of principles with slight changes made during the meeting.</p>
3	<p>Steps to publishing document The group agreed that once the draft is ready, a week will be enough time for the focus group to review and provide feedback. The draft document is expected to be shared around 19 September.</p> <p>Following focus group feedback, the document will then be shared as draft on the DSPANZ website for feedback from the wider stakeholder community.</p>
4	<p>Meeting close The group agreed that this was the final meeting for the focus group.</p>